

# SCHOOL OF EDUCATION

## CONFIDENTIAL REFEREE REPORT



When selecting people for early childhood education programmes, the Selection Committee places great importance upon referees' reports and the information is confidential to the Committee. Please note this referee report is **not to be completed by close family members**.

**Please return to:** Anne Duncan, School of Education, Wintec, Freepost 566, Private Bag 3036, Hamilton 3240, or [anne.duncan@wintec.ac.nz](mailto:anne.duncan@wintec.ac.nz)

Applicant's Name

Programme(s) applying for: (applicant to tick the box as applicable)

- Bachelor of Teaching (ECE)       NZ Certificate in Nanny Education (Level 5)       Both programmes

The purpose of this report is to ask for your comments on the suitability of the applicant to undertake a programme of early childhood teacher education.

1. What is your relationship to the applicant?

2. During what period have you known the applicant?  
From  to

3. Do you consider you know the applicant well enough to complete this referee report?

- Yes       No (please return this form uncompleted)

4. Describe the applicant's communication skills and interactions with others, including children, peers or colleagues and employers or teachers.

  
  
  
  

5. Describe the applicant's suitability to work in early childhood education including maturity, initiative, reliability, personal responsibility, ability to work in a team and involvement in the community.

  
  
  
  

6. Describe the applicant's temperament / personality, including aspects such as perseverance, stability, stress management, warmth, self confidence, vitality.

  
  
  
  

7. Wintec Early Childhood Education programmes combine theoretical learning and practical experience. Please comment on:  
A. The applicant's potential for theoretical learning including reading and writing at a tertiary level.



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# SCHOOL OF EDUCATION

## CONFIDENTIAL PRINCIPALS REPORT



When selecting people for early childhood education (ECE) programmes, the Selection Committee places great importance upon referees' reports and the information is confidential to the Committee.

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Applicant's Name

Programme(s) applying for: (applicant to tick the box as applicable)

Bachelor of Teaching (ECE)       NZ Certificate in Nanny Education (Level 5)       Both programmes

The remainder of this form should be completed by the school Principal or her / his nominee

Referee's Name

Position

School

Daytime phone number

1. During what period has the applicant attended your school?

From  to

2. At what level is this applicant currently studying?

3. Entry requirements:

#### The Bachelor of Teaching (ECE)

- Applicants under 20 years of age must have gained a minimum of 60 credits at NCEA Level 2 across four subjects including a Language Rich subject (e.g. History, Classics, Media Studies or English) and a minimum of 14 credits at Level 1 in Mathematics, or equivalent
- or
- 42 credits at NCEA Level 3 including a Language Rich\* subject and a minimum of 14 credits at Level 3 in each of two subjects, and
- A further 14 credits at Level 3 from no more than two additional subjects, or equivalent

#### The New Zealand Certificate in Nanny Education

- Have completed a minimum of four years' secondary education with the final year being Year 12, and
- Achieved NCEA Level 1 with a minimum of 12 literacy credits,
- Show evidence of successful study at NCEA Level 2

Each application is individually assessed. Preference will be given to applicants who have gained the majority of their credits in subjects which demonstrate that they are likely to succeed in academic study at a tertiary level. As these results are not available when selection is taking place we would appreciate it if the school could provide some indication of the applicant's potential for meeting these requirements and undertaking a programme of tertiary study. Please note that we will still require applicants to submit verified copies of their results when these are available.

Do you consider that this applicant has met or is likely to meet the entry requirements for:

The Bachelor of Teaching (ECE)  Yes  No

The NZ Certificate in Nanny Education (Level 5)  Yes  No

4. Wintec Early Childhood Education programmes combine theoretical learning and practical experience. Please comment on:

A. The applicant's potential for theoretical learning including reading and writing at a tertiary level.

B. The applicant's potential for undertaking the programme practicum requirements in formal early childhood settings (and for Nanny applicants in family homes).


5. Describe the applicant's communication skills and interactions with others, including children, peers and employers or teachers.


6. Describe the applicant's suitability to work in early childhood education including maturity, initiative, reliability, personal responsibility, ability to work in a team and involvement in the community.


7. Describe the applicant's temperament / personality, including aspects such as perseverance, stability, stress management, warmth, self confidence, vitality.


8. Are there any special personal circumstances which the Selection Committee should know about when considering this applicant?


9. Overall Recommendation. Please tick the appropriate box(es) (\*delete as applicable)

- I recommend the applicant without reservation as an excellent prospect for \*teaching and / or \*work as a professional Nanny.
- I have some reservations but would recommend the applicant as a good prospect for \*teaching and / or \*work as a professional Nanny
  - My reservations are given below
  - I would prefer to be contacted to discuss my reservations
- I doubt the applicant's suitability.
- I think the applicant is unsuitable for \*teaching and / or \*work as a professional Nanny.

Please add any further comments you would like to make:


Signed  Date